

Committee(s): City of London School	Date(s): 24 February 2014	Item no.
Subject: Headmaster's Report		
Report of: Mr Gary Griffin, Acting Headmaster	Public For Information	
<p style="text-align: center;"><u>Summary</u></p> <p>The Headmaster's report deals with issues pertinent to the School, namely:</p> <ul style="list-style-type: none"> • Oxford and Cambridge results • Outside Speakers 2014 • Sponsored Award (Bursary) Campaign Update • Results Tables & IGCSE • Report on CLS Student Day • Health and Safety Matters • Child Protection Policy • Security Guidelines • City of London School Bursary Trust Gala Dinner • Ronald Charles Sansom Dec'd • Grove Park Kitchens • School Signage • Independent School's Modern Languages Association • Energy Reduction Targets • Counselling Brochure 		

Main Report

1. Oxford and Cambridge Results

This year the School secured 25 offers from Oxford and Cambridge which was a very pleasing number. The process was again started in January to give candidates as much time to prepare as possible. There was a broad range of subjects applied for including an Anglo-Saxon, Norse & Celtic (ASNC) candidate at Cambridge. Once again there were a higher number of applicants to Oxford (44) than Cambridge (22). This is largely down to the expectation from Cambridge of a certain level of attainment in the AS results of applicants from a school with the academic success of CLS. A number of boys swapped their choice to Oxford in light of their AS results. This is a trend that is likely to continue in future years. All the additional preparation work that is offered in school is still clearly of great value in assisting successful candidates and there were a number of near misses (seven boys were placed in the Pool at Cambridge but did not get offers).

CAMBRIDGE 2014: 11 Offers

Name	Subject	College	Offer
AA	Natural Sciences	Peterborough	A* A A
CA	ASNC	Robinson	A* A A
HB	Music	Downing	A* A A
JC	Natural Sciences	Selwyn	A* A A
SD	HSPS	Queens'	A* A* A*
EE	Classics	Sidney Sussex	U
FF	Modern & Medieval Languages	Robinson	U
RG	Natural Sciences	Robinson	A A A A
NS	Natural Sciences (Physics)	Gonville & Cains	A* A A
EW	Modern and Medieval Languages	Queens'	U
NW	History	Robinson	A* A A

OXFORD 2014: 14 Offers

Name	Subject	College	Offer
JA	Classics	Worcester	A A A
OB	Economics and Management	Brasenose	U
DB	PPE	Somerville	A A A
TC	Engineering	St Anne's	A* A A
GM	ComSci	Hertford	A* A A
EH	Classics	Regent's Park	A A A
RH	Russian and History	St Catherine's	A A A
PT	Theology	Regent's Park	A A A
PR	Engineering	Exeter	A* A A
SU	Physics	St Hugh's	A* A A
AT	Biological Sciences	St Hugh's	A A

HT	History of Art	St John's	U
JW	English	Lincoln	U
OW	History and Politics	St John's	A A A

2. Outside Speakers Spring Term 2014

- 9 January – Justin Fitzpatrick (Entrepreneur)
- 17 January – Jim Hopkins (Reader Emeritus in Philosophy)
- 21 January – Andrew Wilson (MFL Translator)
- 23 January – Sir George Young (Chief Whip)
- 27 January – Gerald Ronson OBE (Founder of Heron Group)
- 28 January – Andrew Wilson (Author)
- 28 January – Lord Robertson (Former Defence Secretary)
- 28 January – Ronel Lehmann (PR Specialist)
- 30 January – Jonathan Wolff (Professor of Philosophy)
- 17 February – Peter Hitchens (Journalist)
- 18 February – Professor Green (Sustainable Energy, Imperial College)
- 25 February – Dr Liam Fox (Member of Parliament)
- 27 February – Sajid Javid (Financial Secretary to the Treasury)
- 3 March – Martin Wolfe (Associate Editor & Chief Economics Commentator, Financial Times)
- 7 March – John Sweeney (BBC Journalist)
- 13 March – Professor Haigh (Head of Physics, Imperial College)
- 18 March – Tim Congdon (Monetarist Economist)
- 18 March – Malcolm Rose (Author & Scientist)

3. Sponsored Award (Bursary) Campaign Update

Four Sponsored Awards have been made for Sixth Form entry and a further one for Third Form entry in September 2014. A further six Sponsored Awards will be offered for September 2014 First Form entry. These sponsored awards are available due to the generosity of:

HSBC

Man Group Charitable Trust

John Carpenter Club

Chart Group (Mr G Granter)

The Edward Charles Lawrence Horners' Award – a legacy to the School being administered by the Worshipful Company of Horners

The Worshipful Company of Innholders

Some individuals who wish to remain anonymous

A further six such awards are already available for September 2015 entry.

The School is very grateful to the above for their most generous support.

4. Results and Tables IGCSE

Some Governors may have been alarmed by an article in the *Evening Standard* (23/1/14) about GCSE results and the percentage of pupils gaining 5 “passes” (A* - C), including English and Maths, last summer. In this analysis CLS was recorded as having 0% in this category! Rest assured that our results were, in fact, exceptionally good.

- Summer 2013 saw CLS get 90.3% A* / A – the highest ever on actual results day.
- We also had the highest ever A* at 68.5%.
- Boys also achieved 99.5% A*- C grades (not 0% as reported in the Standard) and 10.3 was the average number of GCSEs taken per boy.
- 56 boys gained 9 A* grades or better and 78 boys got straight A* and A grades.

However, as the CIE Exam Board's English Language IGCSE has not been included in the Department of Education League Tables, we achieve 0% on both (i) the number of pupils who get five GCSEs, including, English, Maths, Science and a MFL and (ii) the so-called English Bacc, which requires candidates to get English, Maths, Science, a MFL and one from History or Geography.

This is clearly very misleading and anomalous, as universities are very happy with the CIE English Language IGCSE qualification that CLS boys have. Here at CLS we choose Exam Boards to suit each Department, and Heads of Department choose the course that is best for CLS boys, based on rigour, content and confidence in the marking process.

5. CLS Student Day – Friday 10 January 2014

As in recent years, we held our Spring Term Student Day on the first Friday of the term. All boys in the Fourth Form and below, along with the Sixth Form, had twenty minute interviews with their Tutor to review their progress in the Autumn Term, go through their December reports and set targets for the rest of the academic year. In addition, boys in the Fourth Form and below had group sessions with their Head of Year as follows:

Year	Head of Year	Content
OG and First	Matt Kerr	Memory training exercises
Second	Josh Norman	Hip-hop and balancing skills session
Third	Glen Farrelly	African drumming teamwork
Fourth	Sheldon Fernandes	Mindfulness

Year	Speaker	Content
OG and First	Mark Marno	Basic First Aid
Second	Rebecca Senior	Healthy Eating
Third	Abdi Jamma	Wheelchair Rugby
Fourth	Simon Leigh	Drugs

The Junior Sixth Form Student Day comprised of three elements. Firstly each boy had an individual session of approximately 20 minutes with their tutors to discuss academic progress, extra-curricular commitments and university aspirations. They also set SMART targets, to be reviewed later in the year. Secondly, every boy attended two workshops. These were delivered by tutors and, in a range of subjects, and focussed either on study skills or extension work - boys chose the workshops most suitable to their needs/interests. Finally all boys listened to a lecture about practical ways to manage stress. This was given by an outside speaker, with considerable experience in this field. The Senior Sixth Form had a similar day, with individual tutorials and a talk from an external speaker on 'risk'.

6. Health and Safety Matters

The Health & Safety Committee met on 3 December 2013 and again on 24 January 2014. Here is a summary of the items discussed:

- Improved standards of cleaning were acknowledged, though there are still some issues to be ironed out regarding the auditing process.

- The issue of the storage of boys' bags was explored – there is insufficient space by the Dining Room.
- The kitchen, the disabled facilities and the First Aid Centre at Grove Park are all to be refurbished this year to comply with new regulations.
- The PA system in reception is now working satisfactorily.
- The School Nurse provided training to staff on the treatment of asthma.
- Members of Staff who drive school vehicles have been asked to register their licenses with the General Office and to be more reliable in the recording of the log in reception.
- The south east staircase is in need of urgent attention; the surface has become cracked and potentially dangerous. It was hoped that this could be rectified in the Easter holidays.
- The area outside the AV/IT/Archive lock up in the north car park needs repairing as the surface is now pitted and crumbling.
- The School boilers failed on two occasions in the week beginning 20 January and so the building was colder than usual; this has now been rectified.
- Only one serious accident was reported by the School Nurse – that to the School's handyman – and this had been reported to Guildhall. He was sent to hospital with a head injury.

The next meeting of the committee is planned for 4 March 2014.

7. Child Protection Policy

In line with Corporation regulations and policy, the whole staff (teaching and support) received a refresher course in child protection matters on Monday 6 January 2014 – the day before the Spring Term started. This consisted of:

- An introduction by the Acting Headmaster who, as Second Master is the Child Protection Liaison Officer (CPLO). Several documents were distributed: The City of London Child Protection Policy, the section of the Staff Handbook relating to Child Protection and Safeguarding, the referral form for child protection issues, the School's policy on security and the guidelines on Staff use of private emails, telephones and social media sites when communicating with pupils or parents. The key message was that any matter relating to child protection should be referred immediately to the Second Master – or in his absence, the Assistant Headmaster. Both have received appropriate advanced

training in this area. Any allegations against the Headmaster would go to the Chairman of the Board of Governors.

- An introduction from Chris Pelham, Assistant Director – People in the Community & Children’s Services Dept. at the City of London. He spoke about the role of the Corporation and the Local Authority Delegated Officer (LADO), the issue of Governance and our relationship with the City & Hackney Safeguarding Children Board and the City of London sub-committee which he chairs.
- A presentation by Graham Griffin, the Senior Safeguarding Children Manager (Senior Officer for Education) at Lambeth. He spoke of new developments in the past two years, the duty of care that all adults who work with children have, categories of abuse, warning signs to look out for, the role of the LADO and the CPLO, the Disclosure and Barring Service (DBS) and the importance of the three yearly re-checks.
- All Staff attending the training were required to sign a register to confirm that they had been present. Those who were absent, including the majority of peripatetic music teachers (who do not work on Mondays) have subsequently been required to watch a video of the training and then sign the register. The Governor with responsibility for Child Protection, Mr Christopher Martin, was also present.

8. Security Guidelines

New guidelines to ensure full security in line with our child protection responsibilities were drawn up by the Second Master in November 2013. These have been added to the School’s Security Arrangements and are included in Appendix 1.

9. City of London School Bursary Trust Gala Dinner 10 June 2014

The independent City of London School Bursary Trust will be holding its sixth fundraising Gala Dinner at Tate Modern on 10 June 2014. All seats for the event have been sold and the trustees hope once again to raise considerable sums to provide sponsored awards/bursaries at the School.

10. Ronald Charles Sansom Dec’d

Mr Sansom – who attended the School with a free place from 1936 until 1941 – has bequeathed a share of his estate to fund the travelling expenses, school uniform and other “incidental” costs of pupils who attend the school and in are receipt of substantial bursaries. An interim distribution from the Estate of £82,233 has been received and has been used to establish a restricted fund within the City of London School Scholarships and Prizes Fund. The income from the legacy can be used to fund pupils’ costs so that the capital is maintained.

This generous donation will be used to further expand the scheme which the School established in September 2011 to provide financial support to Sixth formers from poorer backgrounds following the closure of the Educational Maintenance Allowance Scheme.

11. Grove Park Kitchens

The School's catering consultant has recommended that some improvements should be made to the current catering facilities at the School's Sports Pavilion at Grove Park – for example, replacing the current wooden work surfaces. It is planned to undertake this work during the current year to provide facilities which are appropriate for the limited catering requirements at the pavilion.

12. School Signage

The School will be improving signage on the school building in order to both assist first time visitors to the building and to promote the School's prominent position in the City.

Following discussions with the City of London Planning Department it has been agreed that:

- a) The high level signs on the front of the School building overlooking the River Thames will both be increased in size. Planning considerations prohibit the illumination of these signs;
- b) The sign on the Queen Victoria Street side of the building will be increased in size; and
- c) A new sign will be placed on the School next to Peter's Hill.

Bespoke signs are being designed and will be installed during the Easter holidays.

13. Independent School's Modern Languages Association

On Saturday 1st February, CLS hosted the annual conference of the Independent Schools' Modern Languages Association, an increasingly high-profile organisation which has done much in recent years to bring issues related to language teaching to national attention.

160 delegates and 40 exhibitors descended on the school from all over the country and even from as far afield as Abu Dhabi. After an introductory welcome from Assistant Headmaster Charles Fillingham, the keynote speech was given by Professor Antonella Sorace from Edinburgh University's Department of Developmental Linguistics, founder of Bilingualism Matters and a world expert on multilingualism. Further talks followed on dyslexia and Modern Languages, the UK Linguistics Olympiad and debating in a foreign language. After an excellent lunch (the CLS catering team rose wonderfully to the challenge of feeding more than 200 of us), subject specialists from Oxford, Cambridge, Birkbeck and King's College, London lectured on a wide range of cultural topics, before the conference was brought to a

hilarious and inspiring close by Steven Fawkes of the Association for Language Learning.

The hugely positive feedback we received, with the School looking at its glorious best in the winter sunshine, was largely down to the great hard work of numerous members of the CLS Modern Languages Department, Joe Matthews (ICT) and Mike Paternott (AV) of the Support Staff and Deputy Facilities Manager Barry Darling, along with the entire team of School Keepers, whose outstanding organisational skills ensured the whole day went off perfectly.

14. Energy Reduction Targets

The carbon descent plan agreed by Chief Officers in 2009 has been recently reviewed for the period April to September 2013. The percentage reduction across the Corporation is -1. For CLS it was -10 which is amongst the best of all the departments. This is as a result of the School's Energy Committee, under the direction of the Facilities Manager, John Hawson who has been attempting to cut back on heating costs – especially with regard to the School's swimming pool which has been fitted with a cover to prevent heat escaping when not in use.

15. Counselling Brochure

The School has produced some literature regarding its Counselling Services to advertise current provisions. Copies of the leaflet will be distributed to Governors at the meeting.

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Appendix 1

ADDITIONAL GUIDELINES TO ENSURE FULL SECURITY IN LINE WITH OUR CHILD PROTECTION RESPONSIBILITIES – NOVEMBER 2013

Security Arrangements in Reception

1. The Entrance door in Reception must remain locked at all times except for
 - a) PPMs (when an extra member of staff is present)
 - b) Concerts, Plays, Parents' Evenings (when an extra member of staff & or a number of prefects are present)
 - c) 8.40am – 9.10am: late arrivals (when an extra member of staff is on duty)
 - d) Emergency evacuations.

If a visitor arrives, they are asked to press the buzzer outside the door and the Receptionist on duty has to release the door individually for each arrival and ensure the door locks behind them.

2. If a visitor is not recognised (eg it is not a CLS boy or member of staff) the Receptionist must question them as to
 - a) who they are
 - b) why they are here
 - c) who are they visiting

and the appropriate member of staff should then be contacted. The visitor should be asked to sit in the waiting area.

3. If the visitor is in category 2 above, the visitor needs to be met and escorted by the member of staff and not allowed to leave Reception to enter the rest of the building unaccompanied. They should be issued with a security badge by the Receptionist if they are staying.
4. When an external meeting has been arranged, the organiser must provide a list of attendees for the Receptionist 24 hours before the meeting is due to take place so that s/he can prepare the security badges in advance. The list should be kept in reception and the names checked as individuals arrive. The organiser must arrange for the attendees to be escorted to the meeting room.
5. Regarding the use of toilets:
 - a) Adult male guests must be directed to the gentlemen's staff toilets on Level 2.
 - b) Adult female guests may use the ladies next to the Great Hall.
 - c) On the days when Concerts, Plays, Parents' Evenings and PPMs are held, male parents/ guests will have to use the boys' toilets by the Great Hall. There is no alternative!

G S Griffin, 18/11/13